



Annual Book Sale at the Stonington Village Fair August 7, 2021

Instructions for Sales Shift 3 (2:30 – 4:30) Volunteers

- Get an apron, put on a name tag, and sign the register. Put your personal belongings in the designated bins.
- Get cash from the cashiers for making change.
- Help customers with their purchases. Take payment and provide change as needed. Checks can be made out to SFL. Be sure they are made out correctly and signed.
- Bags for purchases are available under the cashiers' table.
- Keep only about \$20 in your apron pocket. Please give any excess cash and checks to the cashiers.
- Re-stock the tables with additional books as space becomes available. Put books on tables according to book category.
- Neatly arrange books on the tables with the spines up. Keep excess books in their boxes and store them under the tables.
- Disassemble bankers' boxes (for use next year) and store them under the tables. Do not give away the bankers' boxes.
- Go to the cashiers' table with any questions or problems. Water and other supplies are available there.
- At 3:15, sell books for \$5.00 per bag.
- The sale ends at 4:00. Pack remaining books in liquor or grocery cartons (not bankers' boxes). Keep children's books in separate boxes and set them aside.
- When you leave, check your apron pockets for cash. Return the cash and your apron to the cashiers' table.
- We hope you have fun and thank you for volunteering.

Book Prices

- Hardcover \$3
- Large paperbacks \$2
- Small paperbacks \$1
- Children's hardcovers \$2
- Children's paperbacks \$1
- Coffee table books \$5
- Audiobooks \$2
- Special books as priced

At 3:15, all books
(except special books)
will be sold for \$5 a bag.